
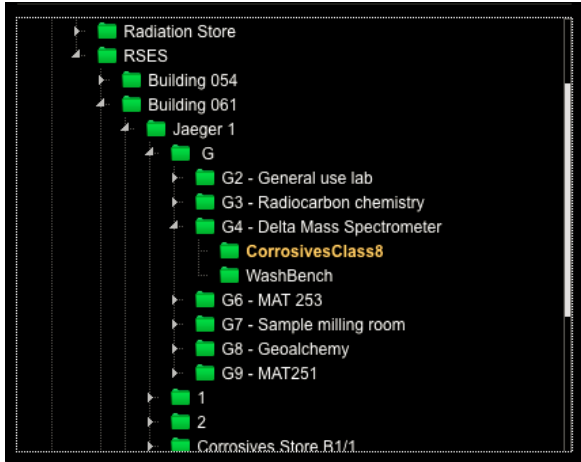


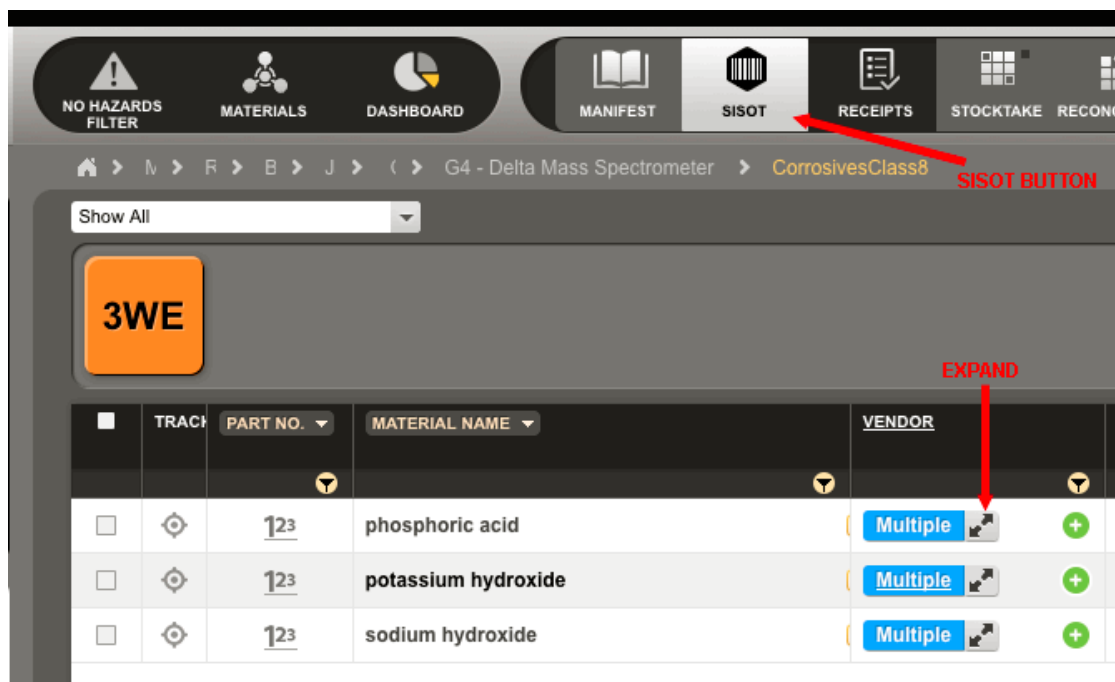
How to edit an existing Container

Note: The ability to edit container info is a special privilege and permission for that operation must be added to your account by a level 2 administrator. Some containers can not be edited in the following manner, you can recognize them because they don't have the editing icon.  There can be a number of reasons for this which are beyond the scope of this document.

1. Select a location from MANIFEST directory.





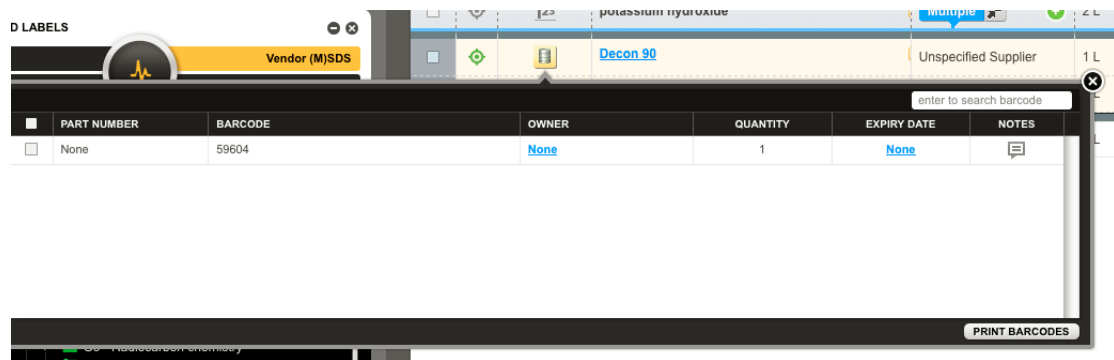
2. Click on SISOT button.



3. Pick the desired chemical and click on the expand symbol ( diagonal arrows next to multiple)

<input type="checkbox"/>		123	potassium hydroxide	Multiple	2 L
<input type="checkbox"/>			Decon 90	Unspecified Supplier	1 L
<input type="checkbox"/>				Unspecified Supplier	1 L

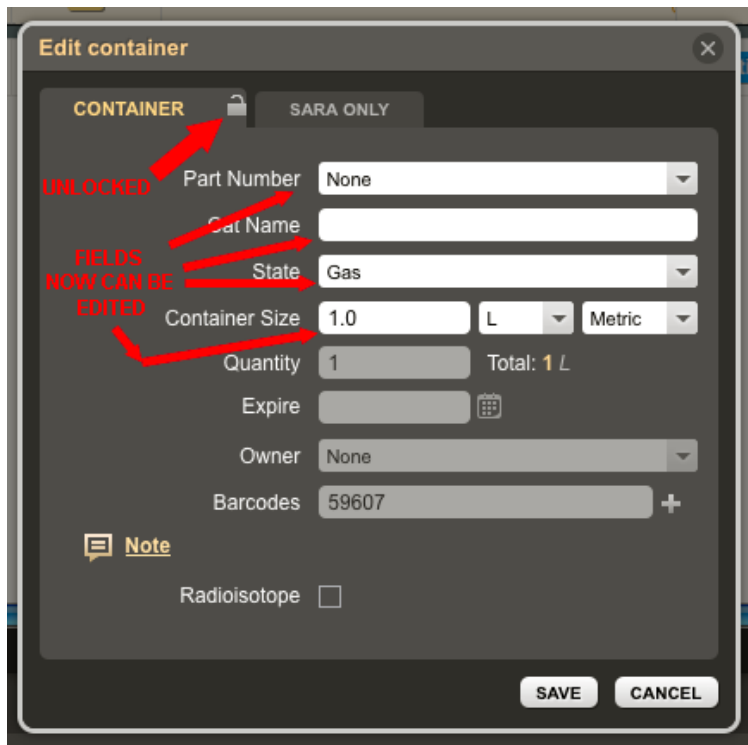
4. Pick the chemical you would like to edit and click the edit icon . (To look at the barcode click on the cylinder icon )



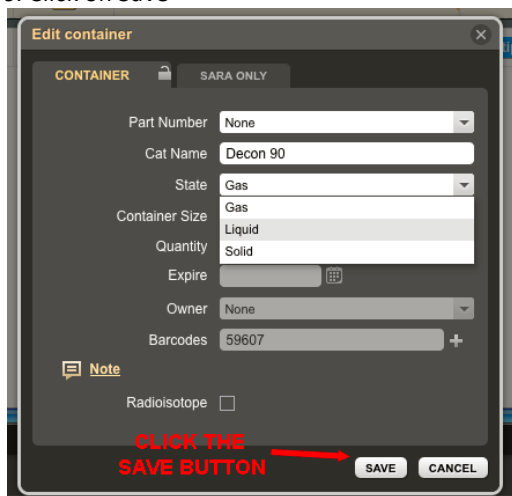
5. Click on the Lock icon to unlock the container information and edit the necessary fields.



After clicking and providing you have the container editing privilege granted, the lock will unlock and the first 4 fields will turn from grey to white indicating they are free for editing.



6. Click on Save



A brief confirmation message will appear for a few seconds near the top of screen.

The screenshot shows a web application interface with a navigation bar at the top containing icons for 'NO HAZARDS FILTER', 'MATERIALS', 'DASHBOARD', 'MANIFEST', and 'SISOT'. A green notification banner at the top left displays a checkmark and the text 'Container has been successfully updated'. Below the navigation bar, a breadcrumb trail shows 'G4 - Delta Mass Spectrometer'. A dropdown menu is set to 'Show All'. An orange box on the left contains the text '3WE'. To the right, the text 'CONFIRMATION MESSAGE' is displayed in red. Below this is a table with columns for 'TRACKING', 'PART NO.', and 'MATERIAL NAME'. The table contains three rows of data:

TRACKING	PART NO.	MATERIAL NAME
<input type="checkbox"/>	123	phosphoric acid
<input type="checkbox"/>	123	potassium hydroxide
<input type="checkbox"/>	123	sodium hydroxide

Container is now edited.